



PREESALL TOWN COUNCIL
Minutes of the meeting of the civic events committee
held on Wednesday 16 November 2022 at 7.00pm in
Preesall and Knott End Youth and Community Centre.

Present: Cllrs K Shepherd (chair), T Johnson, P Orme, K Woods.

In attendance: Alison May, clerk to the town council.

Cllr Shepherd proposed and Cllr Johnson seconded the proposal that Cllr Woods become the vice-chair of the committee.

24 Apologies for absence

Cllr Rossall, Cllr Drobny.

The clerk was asked to include an item on the next agenda to amend the terms of reference for the committee to exclude councillors from attending if they fail to attend three meetings.

25 Declaration of interest and dispensations

None.

26 Minutes of the last meeting

Resolved: to approve as a correct record the minutes of the meeting held on 5 September 2022.

27 Public participation

No members of the public were in attendance.

28 Christmas lights

A. Switch-on

Final arrangements for the event were confirmed.

Councillors resolved **to agree:**

- i) ten volunteers are available to keep guard at the barriers. The clerk to create a list of who will stand where.
- ii) the timings and order of events as follows:
 - 3.45pm - councillors and volunteers to be on site.
 - 4.00pm - barriers across roads.
 - 4.15pm to 4.55pm - schoolchildren to gather under the clock to sing carols.
 - 4.40pm to 4.55pm - lantern parade (arrives Barton Square)
 - 4.55pm - vicar to say a few words.
 - 5.00pm - lights switch-on with Gala Queen and Mayor.
 - 5.00pm to 5.30pm - Pilling Band to play carols,
 - 5.05pm - Santa to arrive from Esplanade and to park outside Lune View.
 - Unwanted lanterns to be placed in the garden of the old tanning shop.

The clerk to make enquiries at the taxi office to see if this can be used for the loudspeaker if there is heavy rain.

The clerk to issue 'volunteer' forms to those helping with the barriers.

iii) electricity usage – an item to be put in the green book thanking the businesses and members of the public for supporting the event by providing electricity over the festive period.

Given the new lights use much less electricity with significantly reduced costs on previous years, the council agreed for the lights to continue in the morning.

29 May Day event

Resolved: to keep to the original arrangements of holding the event on May Day rather than moving it to the extra bank holiday now in place for 8 May subject to the schools still being interested in taking part.

30 Date of next meeting

To be arranged.

There being no other business the chair closed the meeting at 8.55pm.